

Warren County Port Authority

Meeting Minutes

October 28, 2014

Opening:

The meeting of the Warren County Port Authority was called to order at 12:37 pm on October 28, 2014 at the Warren County Administration Building, Room 332 by Warren County Port Board member, Steve Wilson.

Present:

Warren County Port Authority Board Members: Mr. Bolton, Mr. Gully, Ms. Hreben, Ms. Reindl-Johnson, and Mr. Wilson.

Warren County Economic Development Staff: Martin Russell and Matt Schnipke

Other Attendees: Larry Budd – Dayton Daily News

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Approval of Minutes

- **Ms. Hreben made a motion seconded by Mr. Gully to approve the minutes from the September 26, 2014 meeting. The motion passed with a unanimous voice vote.**

C. Executive Director's Report

- None.

D. Old Business

- None

E. New Business

- Executive Director Martin Russell requested the Board approve Port Resolution #2014-07. This resolution authorizes Mr. Russell to sign into agreements with Henny Penny Corporation in Preble County. Henny Penny manufactures equipment used to cook food in restaurants and is undergoing an expansion phase. The deal would be very similar in structure to other sales tax exemption deals which the Port has replicated. Mr. Russell shared with the Board a letter of support from the Preble County Commissioners. He said that a letter of approval is required prior to each project in Preble County pursuant to the cooperative agreement. This shows a continuing and mutually beneficial partnership between the two groups.

- Ms. Hreben asked how the fee structures would work, and Mr. Russell responded that the fees would be roughly \$50,000-\$60,000 total. This will be split between the Warren County Port Authority and Preble County. After legal fees, Mr. Russell expects the Port to realize roughly \$20,000 in fees. **Mr. Bolton made a motion, seconded by Ms. Reindl-Johnson, to approve Port Resolution #2014-07 as presented. The motion passed using a roll call vote of all present Board members.**

F. Executive Session

- None

Adjournment:

At 12:57 pm, Mr. Gully made a motion, seconded by Ms. Reindl-Johnson, to adjourn the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting is not scheduled at this time.

Minutes submitted by: Matt Schnipke

Approved by: Martin Russell